



Cornell University

Office of the Dean of Students

Travis T. Apgar

*Robert G. Engel*  
Associate Dean of Students  
Fraternity and Sorority Affairs

538 Willard Straight Hall  
Ithaca, New York 14853-8201  
t. 607.255.2310  
f. 607.254.4734  
e. tta4@cornell.edu

June 15, 2010

Eric Barnum  
Sigma Alpha Epsilon\*  
122 McGraw Place  
Ithaca, NY 14850

Dear Eric:

The End-of-Year Chapter Evaluation Team, composed of students, faculty, alumni and staff, recently completed the annual comprehensive review of your chapter and the materials submitted on behalf of your organization for the 2009-2010 academic year. The Office of Fraternity and Sorority Affairs has designed this review process in an effort to support the chapter's continued compliance with the Recognition Policy for Fraternities and Sororities and the Fraternity and Sorority Community's Core Principles. It is in this advisory capacity that the team makes comments and recommendations to identify each chapter's strengths and provide guidance for areas of improvement. The evaluation team assigned a category rating, 1 (exceeds expectations), 2 (meets expectations) or 3 (does not meet expectations), for each section of the report. These ratings are then compiled for a chapter raw score. Below is your chapter's rating from each principle:

**Introduction**

Pete,

Thank you for the time you clearly put into writing this introduction. It was helpful for me to read your thoughts about your fraternity.

I would agree that SAE continues to be a strong fraternity at Cornell. I will also agree with your statement that encourage diversity in your membership.

I was not aware that the CUPD was writing letters on your behalf, but now that I pause and think about it I can only recall one minor judicial transgression this year which is notable, particularly for a large and social chapter.

I am pleased that you listed so many of your community contributions. Providing all this time and money to your local community is truly one of the main purposes of fraternity life. Thank you for doing your part.

I also applaud you for continually revamping your chapter operations and participating in programming such as your national organization programs as well as Clear Thinking When Drinking.

100% participation in other clubs and organizations on campus it truly wonderful. What a great testament to your fraternity.

I also think you are absolutely right to tailor judicial "sanctions" more to fit the actual problem.

I think you have received excellent training via ROTC, Pete, and you are correct to notice when your brothers are having problems. My only caution would be that you are one person, and one person cannot be the caretaker for a fraternity of 90 men. Please know when it is appropriate to seek outside counsel for your members.

With an introduction like this, I am anxious to see the rest of the report. Thanks for your efforts and keep up the good work at Sigma Alpha Epsilon!

Chapter Reviewer: Kara Miller  
Chapter Reviewer Title: OFSA Staff

Chapter Rating: 1.2

### **I. Alignment of Values:**

**Chapters and members will continuously strive to operate in consistent alignment with University and respective organizational founding values, missions, and objectives.**

I have respect for the True Gentleman Initiative and am glad that your chapter embraces it. Both of your examples of helping brothers in the chapter who were in need and/or displaying problematic behavior are excellent examples of holding members true to your core principles but providing support and resources when members are struggling. I am pleased both had a positive resolution.

Your involvement on campus and your contributions to community service are impressive and noted. Furthermore, I think having a retreat each semester is a good practice and seems to be valuable to your members.

Chapter Reviewer: Kara Miller  
Chapter Reviewer Title: OFSA Staff

Chapter Rating: 1

### **II. Academic Excellence:**

**Chapters encourage academic excellence for all members and promote an environment supportive of intellectual and personal development.**

Your New Member Scholarship Program seems like a great success. Providing new members with an academic mentor within the chapter build relationships while promoting academic guidance and support. You also provide members with valuable programs, such as resume critiques, mock interviews, and internship opportunities, and with a positive environment with quiet hours and library nights.

Recognizing members who perform well in academics is a good practice, which you apply with awards such as the "Highest GPA of the Semester" award and the True Gentleman of the Week award. It is also great that you recognized the faculty that help your members with the Faculty Appreciation Dinner. You have done a good job of engaging faculty through the Faculty Fellow program and beyond.

Chapter Reviewer: Phoo Nyo  
Chapter Reviewer Title: Grad Staff

Chapter Rating: 1

### **III. Respect for New Members and Initiates:**

Chapters will maintain programs of member education that are designed to enhance individual development, encourage participation in University and community activities, and provide opportunities for leadership.

You outline a variety of very unique and interesting new member processes. They seem to come together very nicely. Electing new pledge class positions every other week is a one of a kind way to showcase the skills of all new members during the new member process. The position of eminent chaplain is unique. You clearly care about your fraternity, and do your best to have new members leave the process feeling the same way.

Chapter Reviewer: Mike Mascarenhas  
Chapter Reviewer Title: Student Leader

Chapter Rating: 1

### **IV. Commitment to Service:**

The Greek community will develop and lead out-of classroom learning opportunities through active community service and philanthropy activities.

1. The chapter creates a learning opportunity for members through community service as an opportunity to learn work ethic beyond the text book, to learn how to aid the less fortunate, and to support programs which aid in the development, growth, and livelihood of individuals. They not only learn to work with people they do not know, but they learn the value of giving back. SAE's major goal is not only to make SAE look good while doing good, but to make the Cornell Greek system look good. This is a great philosophy to have!

2. SAE is proud working with the Army ROTC and Triple Tier Change 4 Change Initiative. The chapter has provided many hours and donated lots of service to NUMEROUS fund raising events on Cornell campus and the Ithaca community. Very very impressive! Good work!

3. The chapter is most proud of their engagement in the Ithaca Youth Basketball League, donating hours and money at the Ithaca Southside Community Center from their social budget and began a basketball league for boys and girls. The kids received jerseys, referees, coaches, score keepers, game schedules, playoffs, awards, stat' keepers, and spectators. The parents thank SAE members for providing a past time while they are at work late hours in the evening. Many of the children live less privileged lives with poor parenting, no siblings, no goals, and no guidance. Basketball is teaching them discipline, let's them have fun, and teaches them teamwork, playing together and are wearing SAE letters proudly week after week. The brothers love it too because it is a fun and interactive way to engage with the community for dozens of hours in a very personal, positive way. These kids are staying off the streets, getting exercise, and look up to the brothers like family. Often basketball is the only thing these kids have to look forward to in a week. SAE brings structure, discipline, acceptance, and opportunity to them and they bring an inner fulfillment to SAE. Wow! This is excellent! I strongly believe SAE should receive the Outstanding Service to the Community Award!

4. The desired learning outcome is gratitude and pride. The chapter wants its members to serve the community with pride and reflect upon the lives they have been given or blessed with and show some gratitude. The chapter measures success on the degree of participation from the brothers as well as their productivity.

This is an excellent report that provides a clear review of the chapter's involvement in service, philanthropy, and advocacy. It is clear that these events and activities are appropriate and effective. Additionally, it is clear that brothers have learned leadership and other skills through engagement with the community.

Chapter Reviewer: Patty Case  
Chapter Reviewer Title: OFSA Staff

Chapter Rating: 1

#### **V. Social Responsibility:**

The Greek community has contributed to traditions at Cornell University since its founding. Its place in offering residential alternatives and hosting social activities must continue as safe, mature settings. Greeks will not condone the harmful use of alcohol or controlled substances by its members or guests and will not tolerate disrespectful treatment of any person.

Your social responsibility structure is very good. You provide a good number of educational resources for your members and have a good balance of non-alcoholic and alcoholic social events. The fact that you have a good relationship with CUPD is also very important. It would have been nice to hear about your judicial process and how you hold brothers accountable. Overall you seem to do a very good job. Keep up the good work!

Chapter Reviewer: Eddie Rooker  
Chapter Reviewer Title: Grad Staff

Chapter Rating: 1

#### **VI. Promote Citizenship and Inclusivity:**

Chapters, like the University, value diversity and inclusiveness and are committed to remain relevant.

Extremely involved in larger Greek community, participation in AD White, Delta Series, IFC leadership, etc. Work with other fraternities and sororities, as well as MGLC chapters since they do not have a physical house to host events, on philanthropy events. Philanthropy events help Ithaca community. Brothers also started a basketball league for underprivileged kids in Ithaca community, hope to spread involvement to other Greek and non-Greek organizations at Cornell.

Sustainability efforts are strong, with house manager making sure all appliances are responsibly used, composting and recycling projects starting next fall. Lights off and windows closed every night, as well as switching to efficient lightbulbs. Good start, hope the recycling and composting programs are actually enacted come fall, as well as the switch to efficient washing machines!

SAE sponsored and funded for Governor Luis Fortuno's visit to Cornell, huge cultural event that affected all of Cornell's campus, great PR for Greek community and SAE. Good example for other Greek chapters to follow.

Though no concrete "cultural programs", the house is always aware of individual brothers' cultural events that they sponsor on campus. Very culturally diverse brotherhood, learn through brothers at chapter and cosponsor with MGLC orgs for increased cultural awareness. Involved in Big Brothers program at IYB and REACH. Involvement through Svante Myrick and Edward Rooker's city council positions, improved community awareness. Voter registration drives to support their brothers and promote civic duty. Also help out with AIM Independent Living Center in NYC as a brotherhood to promote brotherhood unity and help those with disabilities, helps teh world at large.

Overall, very impressive.

Chapter Reviewer: Emily Cusick  
Chapter Reviewer Title: Student Leader

Chapter Rating: 1

#### **VII. Self-Governance:**

**The Greek Community allows chapters to exercise the privileges of self-governance in a responsible manner at all times.**

Sigma Alpha Epsilon looks to have everything in order. Their positions and elections look to be fair and efficient. Their judicial board looks great. Their finances were slightly vague, but informative. Not a lot of accountability among officers.

Chapter Reviewer: Jamer Bellis  
Chapter Reviewer Title: Student Leader

Chapter Rating: 2

#### **VIII. Leadership Development:**

**Each chapter acknowledges its responsibility to provide leadership development opportunities to all members of the organization.**

This is a well written and descriptive summary of SAE's commitment to leadership excellence. The transition process, leadership conferences and alumni connections are very strong. I would encourage more leadership development for new members and those without exstensive leadership training.

Chapter Reviewer: Allen Miller  
Chapter Reviewer Title: Student Leader

Chapter Rating: 1

#### **IX. Healthy Living-Learning Environments:**

**Chapters agree to create, promote, and maintain a healthy, safe, and responsible residential environment when applicable.**

1. Having in place your own judicial sanctions is a good way to detour members from doing the wrong things. A lot of the other things you have here are things that all houses are supposed to do. What other things do you do to promote safety? Your events seem to be well thought out and responsible. What about kitchen safety training or health issues?
2. This answer helped with the first question and helped to understand what the organization for its members. Good job.
3. Having an old house is always a challenge.  
No house manager training in the fall
4. Contract looks good
5. Sounds like you have a good working chore list.
6. Looks like you have a good working relationship with your alumni and have a lot of great things planned for the future.

Chapter Reviewer: Mike Aiken  
Chapter Reviewer Title: OFSA Staff

Chapter Rating: 2

### **X. Life-Long Relationships and Affinity:**

**Chapter undergraduates and alumni recognize the importance and value of building and sustaining the life-long, personal and organizational benefits founded in fraternal membership.**

Fantastic alumni support base, use of Stewart Howe and a newsletter, and keeping in contact with alumni through events other than just Homecoming and Reunion. Think of trying cities other than just NY in the future (look in your database and see where there might be a concentration of alumni). Also consider utilizing LinkedIn or other social networking in order for alumni to help reconnect with each other and rebuild bonds. For life-long membership, the chapter should instill values in new members that alumni are an important asset to the fraternity and that they need to be active alumni who donate and attend events as much as possible in order to maintain the fraternity. Great job.

Chapter Reviewer: Greg Calosso  
Chapter Reviewer Title: Grad Staff

Chapter Rating: 1

I trust that you will find the enclosed evaluation report helpful as your chapter prepares to set goals for the upcoming academic year. Related to the Greek community's ongoing improvement, chapters are required to submit a list of goals to the Office of Fraternity and Sorority Affairs (Friday, October 1). We strongly recommend that you make time in the first few weeks of the school year to sit down with either your executive board or your entire chapter membership to set these goals and outline your strategy for continued growth. At the Leader's Retreat on Tuesday, August 24 each chapter will receive information regarding this coming year's chapter goals, what is to be submitted to the OFSA, as well as some resources to assist you in this process. Should your chapter wish to review its goals with your OFSA Advisor, please contact the office at (607) 255-2310 to schedule an appointment.

Please mark your calendar as it is expected that all Chapter Presidents will attend the Leaders' Retreat, the time and location will be announced later this summer. If your chapter is interested in the Creating Chapters of Excellence program for 2010-2011, please contact the office to discuss this great opportunity.

We look forward to working with your chapter in the fall. Please do not hesitate to call your OFSA advisor at (607) 255-2310 if you should have any questions regarding the content of this letter.

Sincerely,



Travis Apgar  
Robert G. Engel Associate Dean of Students

cc: Chapter Advisor  
House Corporation President  
National Headquarters  
Faculty Advisor  
Council Advisor  
File

attachment

# End of Year Report 2010

## Introduction

<b>Organization Name</b>	<u>Sigma Alpha Epsilon</u>	<b>LocalChapter</b>	<u>NY Alpha</u>
<b>Person Filing</b>	<u>Peter Young</u>	<b>Title</b>	<u>Eminent Archon (President)</u>
<b>Email</b>	<u>Pdy7@cornell.edu</u>	<b>Phone</b>	<u>(315)-778-2018</u>

Please describe the strengths and challenges of your organization during the 2009-2010 academic year. How has the organization addressed the area(s) of challenge and how has the organization utilized its strengths? You may also use a SWAT (Strengths, Weaknesses, Allies and Threats) or SWOT (Strengths, Weaknesses, Opportunities and Threats) analysis in this section.

Although my opinion is very much biased, Sigma Alpha Epsilon IS one of the strongest, if not the strongest fraternity, on campus. We excel in everything from intramural sports to academics to involvement with organizations on campus to involvement with the local community. The first strength I would like to recognize is diversity. Whereas most fraternities on campus can be stereotyped, Sigma Alpha Epsilon cannot. We encourage diversity in our brotherhood and our pledge classes year after year reflect this sentiment. We have brothers representing several different countries, practicing various religions, and sharing ethnic and cultural values which anywhere else might not be accepted. Not only do our members represent academic excellence and leadership potential but they come bearing backgrounds which in my opinion enables them to bring a different "work ethic" and more admirable "core values" to this great university.

A second strength I would like to recognize is our risk management. The Cornell University Police Department has written letters on our behalf to attest to our devotion toward risk management. Every event we host or aid in hosting, whether it is a closed event with a sorority, a fund raiser with an MGLC organization, or an open event for the entire Cornell Community we show the same care and consistency in our risk management efforts. This year we have provided sober monitors (and at times professional security) for every event, followed the Event Management Guidelines with the utmost care, have had no medical transports of any guest from our house or instances of emergencies, have had great relations with the CUPD, EH&S, and IFC, and have put the safety and well-being of our guests far above the notion of having "fun." We pride ourselves in hosting creative, successful, organized, and disciplined events. Whether it be our crowd control, our regulation on guests coming in and out of our house or simply educating the guests on what is appropriate in the Cornell Greek world and what is not.

In addition to our diversity and risk management is our strive for community involvement. Sigma Alpha Epsilon has aided in three blood drives and one park clean up during Into the Streets with the Army ROTC program. We have provided over 700 cans of food for the second consecutive year to a local food pantry downtown. Our brothers have created an SAE Youth basketball league at the Ithaca Southside Community Center for more than five dozens kids who look forward to the mentorship provided through coaching, refereeing, and even academic tutoring (before, during, after games). SAE has aided in philanthropy and charity events raising money to local reading programs, the local American Cancer Society, the local Children's Miracle Network, and the local American Red Cross Relief Fund for Haiti victims, as well as the IFC Change for Change initiative. Our members have aided in local street cleanups in Collegetown as well as having helped out with local children events for Halloween and Christmas. Moreover, our brothers volunteer for countless community service hours at local museums, festivals in the commons, Big Brother programs, tutoring/after school programs and even end up becoming City Council Members (ie Eddie Rooker and Svante Myrick).

Another major strength is our strive for perfection. Sigma Alpha Epsilon is leading intramural all sports; is constantly revamping our new member education, internal Judicial System, ByLaws; budget, rush, and renovation committees within the fraternity; our ritual and meeting attendance, our involvement with our Provincial and National Fraternity; and strictly enforcing accountability. This year we have hosted a Province Nu Leadership School, plan to send several representatives from our Chapter to the National John O. Moseley Leadership school; will host a Clear Thinking When Drinking Seminar, will require the attendance

## End of Year Report 2010

### Introduction

The letter of verification is a statement attesting to the truth and accuracy of the submitted report and all elements found within the End of Year Report. The Chapter President and the Chapter Advisor must submit their statement for this report.

Chapter President:

The information provided is accurate to the best of my knowledge.

Peter D. Young

Chapter Advisor:

I certify that I have reviewed and approved the subject SAE OFSA report.

Ronald Demer

**End of Year Report 2010**  
**Introduction**

Items from OFSA

**REQUIREMENTS TURNED INTO OFSA**

CHAPTER GOALS:        X

Key:

"X"= on time

"N/A"= not applicable

"L"= late

"-"= didn't attend or do

"0" didn't make quota

"GS"= Grad Student Completed w/Chapter

<b>Organization Name</b>	<u>Sigma Alpha Epsilon</u>	<b>LocalChapter</b>	<u>NY Alpha Chapter</u>
<b>Person Filing</b>	<u>Peter Young</u>	<b>Title</b>	<u>Eminent Archon</u>
<b>Email</b>	<u>pdy7@cornell.edu</u>	<b>Phone</b>	<u>315-778-2018</u>

**I. Alignment of Values:**

*Chapters and members will continuously strive to operate in consistent alignment with University and respective organizational founding values, missions, and objectives.*

1. In your own words please list your organization's core values.

Sigma Alpha Epsilon's core values consist of responsibility, commitment, pride & honor, respect, discipline & accountability, and camaraderie.

The members of Sigma Alpha Epsilon are, for the majority of the time, responsible. I say majority of the time because, like all human beings, brothers might not always be level headed and make mistakes. However, this year I can assure you that the brothers who have made those mistakes have only effected themselves. In addition, I can honestly say that they have learned from their mistakes. We have a very active judicial system in the house which focuses on ensuring that brothers are responsible and are held accountable for their actions, whether good or bad. The members of Sigma Alpha Epsilon have been brought into this brotherhood knowing and having instilled the values and responsibility through a rigorous new member education program to run this house efficiently, professionally and to put the safety of others above anything else. They know what it takes to succeed and to follow the rules. If they don't I remind them. Brothers in the beginning of every year, at our Brotherhood retreat, are told the expectations and behavior that is expected of a Sig' Alph'.

Our brothers learn to be responsible men, citizens, friends, and students. We follow strict guidelines set forth by our Founding Fathers and live and breathe our True Gentleman creed. Not only does "The True Gentleman" creed remind each brother and pledge of his fraternity's code of behavior, but it also serves that

## End of Year Report 2010

### Introduction

same function for non-members. And since it is something every member and pledge of Sigma Alpha Epsilon have in common, it helps bond us, providing part of the glue that holds us together. After all, "gentle manliness" is the starting point and the indispensable quality of lasting friendships. Our members value the camaraderie which we form through sharing the same morals and core values. We are honored to be brothers for life!

2. Please discuss how your organization uses your core/founding values, the University Mission to operate. Please use one specific example to elaborate further.

It's simple, and much like the US Constitution in its openness to interpretation, if a brother is found to violate the following creed: "The True Gentleman is the man whose conduct proceeds from good will and an acute sense of propriety, and whose self-control is equal to all emergencies; who does not make the poor man conscious of his poverty, the obscure man of his obscurity, or any man of his inferiority or deformity; who is himself humbled if necessity compels him to humble another; who does not flatter wealth, cringe before power, or boast of his own possessions or achievements; who speaks with frankness but always with sincerity and sympathy; whose deed follows his word; who thinks of the rights and feelings of others, rather than his own; and who appears well in any company, a man with whom honor is sacred and virtue safe" in any way he will be held accountable for his actions. This creed in many ways coincides with the University Mission and OFSA expectations for the behavior of a Greek member.

For example, a brother recently violated "whose self-control is equal to all emergencies" by damaging property within the Chapter house while in an intoxicated state of mind. Our Judicial Board decided that since he was a second time offender he would pay for the cost of damages, be put on temporary social probation, required to stand in front of the Brotherhood during our Chapter meeting to apologize and announce his punishment, and was verbally counseled by the President in addition to his last punishment of 8 hours of community service which has since been completed. That particular brother has thankfully settled down and others have avoided making the same mistake he did. Our Chapter is all about setting the precedent and staying true to our core values.

3. Describe two practices that your organization engaged in to promote the ideal of alignment to values. This could include but is not limited to efforts to educate current members, programming or community interaction.

## End of Year Report 2010

### Introduction

with the local community and our involvement in leadership education/training.

Sigma Alpha Epsilon is very involved with the local community. We pride ourselves in helping others and in order to live up to the True Gentlemen Initiative we must give back to the community that tolerates and often supports us. For example, we participated in the Into the Streets initiative and cleaned up a local recreational park with the Army ROTC program. We have created a SAE Ithaca Youth Basketball League at the Southside Community Center where we host games for dozens of kids on a weekly basis. Our brothers are involved in tutoring, Big Brother programs, after school mentoring programs, volunteer work at local churches and synagogues, clean up Collegetown, aid in Halloween and Christmas events for children on campus. We participate with other fraternities and sororities to raise money for local organizations like the Ithaca Youth Bureau, Reading Partnership, and Center for Visually Impaired. We provided for for the local food pantry (United Way) and aided in raising over four thousand dollars to local philanthropic and charity organizations. Our members have done so much and continue to increase our involvement each and every year.

In terms of becoming better leaders on and off campus our Chapter has/will sent at least 95% of our members to programs such as the Cornell AD White Leadership Conference, SAE Northeast Quint Province Leadership School, hosted our Province Nu Leadership School, hosted a Responsible Drinking seminar, SHAG presentation in April, participate in National Leadership Schools such as the John O Moseley, Phoenix Institute, and Inner Circle learning how to run a fraternity house We hold brotherhood and officer retreats every semester where we set goals for the year and lay out expectations for community service hours, risk management, and behavior.

4. Explain in detail and use examples to describe how your organization maintains their values. In specific please explain how your organization holds members accountable for these values.

Sigma Alpha Epsilon has a very strong administration. The officers not only keep the brothers in check both morally and ethically but we have a Internal Judicial System to ensure that there is accountability, discipline, and integrity. Each semester a brother must participate in at least two philanthropy/charity events and must commit at least 5 hours of community service each. The brothers are asked to provide proof of involvement and a point of contact to the Vice President. Brothers are expected to exemplify our core values 24/7. This means during sports, in classes, in our house, at social events, etc. If they fail to do so they will be counseled by the President and punished accordingly but constructively. Our organization still practices in ritual, traditions, meetings, retreats, leadership schools, educational seminars, etc to remind our members what is expected of us as men, members of the Cornell Greek system, and citizens of the US. Our Executive Board adheres to ByLaws and often acts without hesitation, in an effort to maintain credibility and order, against misconduct within the Fraternity. If a brother is not exemplifying True Gentlemen qualities then his privileges will be revoked because we have a no tolerance mentality at SAE. We essentially hold each other accountable to maintaining our values. Our counseling system is effective and our methods of accountability are unparalleled.

(ie) A brother in the house had a drug problem--a violation in our ByLaws but a moral violation as well. Brothers noticed his problem, a real addiction, and brought it to the attention of the Executive Board. After much deliberation and consultation we decided to involve the campus, his parents, and provided him with

## End of Year Report 2010

### Introduction

the resources for help. Drug tests were frequently given, the brother sought rehabilitation, and now he is clean. We do not tolerate it when a brother is endangering himself and those around him. We maintain our values by looking out for one another.

## Awards and Recognition

Please list any awards and/or recognition the chapter and/or individuals were nominated for and/or received in the last year. Please indicate the name of the award, what it honors, who issued the award, and the approximate date nominated and/or received.

<u>Member</u>	<u>Award Name</u>	<u>Date</u>	<u>Who issued award?</u>	<u>What it honors?</u>	<u>Nominated /Received?</u>
Eric Barnum	True Gentleman Award	Fall 2009	President Peter	Leading by	Nominated
Steven Greene	True Gentleman Award	Spring	President Peter	Professional Work	Nominated
NY Alpha Chapter	Alumni Assc of the Year	Summer	SAE National	Strong Alumni	Nominated
NY Alpha Chapter	Noble Leslie Devotie	Summer	SAE National	Ritual	Recieved
NY Alpha Chapter	Outstanding Chapter	Summer	Cornell OFSA	Honorable Chapter	Recieved
NY Alpha Chapter	Chapter Achievement	Summer	SAE National	Dedication to	Recieved
NY Alpha Chapter	Zeal Finalist	Summer	SAE National	One of the Best in	Recieved
NY Alpha Chapter	Web site Runner-Up	Summer	SAE National	Web site	Received

<b>Organization Name</b>	<u>Sigma Alpha Epsilon</u>	<b>LocalChapter</b>	<u>NY Alpha Chpater</u>
<b>Person Filing</b>	<u>Steve Green</u>	<b>Title</b>	<u>Vice President</u>
<b>Email</b>	<u>stg36@cornell.edu</u>	<b>Phone</b>	<u>914 815 0395</u>

### II. Academic Excellence:

*Chapters encourage academic excellence for all members and promote an environment supportive of intellectual and personal development.*

- Please describe how your organization promotes academic endeavors and maintains an environment conducive and supportive to scholarly success.

Sigma Alpha Epsilon works tirelessly to promote academic excellance throughout the brotherhood, while also maintaining an environment that facilitates scholarly success. Emphasis on academics can be found in the procedure we use with new members. Each new member is assigned a brother in the house who is of the same major or same academic interests. That brother acts as the new member's "academic mentor" and provides assistance and a guiding hand throughout the school year. The Scholarship Chairman and

## End of Year Report 2010

Continuing Chapters of Excellence Representative serve to promote academic and professional advice during the year. This Scholarship Chairman organizes resume critiques, mock interviews, and distributes information to the brotherhood concerning scholarship and internship opportunities on campus and beyond. At chapter meetings, the True Gentleman of the Week award is usually given out for personal academic success and improvement. It is through these procedures that graduating members of Sigma Alpha Epsilon are frequently able to acquire lucrative and desirable jobs in the fields that interest them. New York Alpha has also been able to implement quiet hours on most nights of the week, and has encouraged library hours for all brothers and new members. Our chapter has also been able to maintain a great relationship with the academic community. Sigma Alpha Epsilon at Cornell recently sponsored a Faculty Appreciation Dinner, designed to give back to the academic community that has given us so much. Each member was allowed to invite the professors that impacted their lives most profoundly to a very well organized, formal dinner at the house. We had a great turn out this year and look forward to continuing this great event in the future. Members of our organization fully know that they are students first, and the environment that we have created reinforces that important mindset.

2. Describe two practices that your organization used in the past academic year to further academic excellence for the organization and its membership. If applicable, how did you measure the success of these efforts?

We are extremely proud of the New Member Scholarship Program (NMSP) that has been implemented this semester. The program starts off with each new member being assigned an academic big brother. This big brother is usually in the same major as the new member, and if the new member has not chosen a major, the big brother is at least studying material of which they share a mutual interest. This academic big brother serves as the new member's academic mentor, not only for the current semester, but for the remainder of his time at Cornell. Academic big brothers provide assistance ranging from direct help with work, to providing new member's with the tools and outside resources necessary to garner long term success. Furthermore, new members are required to attend library hours every weekend for at least 3 hours a day. These library hours are supervised by our new member educators, who ensure that new members are accomplishing the necessary work. Every week, new members meet with their academic big brother to recap the week's events and address any issues that may have come up. This program has been a tremendous help in ensuring that our new members are successful academically, and put in the work above and beyond what is necessary to being a Cornell student.

Furthermore, NY Alpha has attempted this year to implement a more formal rewards program for academic excellence. While in the past academic success has been congratulated on a more informal, personal basis, we decided to add other incentives this year to performing extraordinarily well in school. NY Alpha now has a "Highest GPA of the Semester" award that is given out to the proper brother each semester. This award includes a personal plaque with the brother's name, as well as a larger plaque to be put on display in our house's library. A highly coveted award, brothers now have yet another incentive to perform above and beyond their expectations academically.

# End of Year Report 2010

3. Explain how your organization utilizes other resources on campus such as a Faculty Fellow, academic program seminars, and or libraries to enhance the scholarship of your members.

NY Alpha has been especially fortunate to have had a dedicated Faculty Fellow whose willingness to help our brothers has been unwavering over the years. Sam Nelson, the coach of the Cornell debate team and professor of courses such as "argumentation and debate", has gone above and beyond our expectations. If a member had an academic issue of any kind, whether it was related to Sam's personal field of study or not, Sam was always willing to provide assistance to that member. It is not a coincidence that several members of our fraternity are/were members of the debate team, which Sam constantly insists that brothers join. Debate allowed for some of our members to practice real world argumentation techniques, provides practical public speaking training, and allows individuals to learn about issues affecting our world today. Sam has tried to reinforce these lessons and impart them upon our many members and at times done so with much success. However, by the end of this semester, we will likely be selecting a new faculty fellow to allow for yet another member of the Cornell faculty to involve him/herself in our chapter.

The Scholarship Chairman, due to the fact that he is subscribed to several academically relevant listserves throughout campus, provides NY Alpha with academic program seminar information throughout the year. The Scholarship Chairman immediately sends this information out to the brotherhood so that we can attend and plan accordingly. These programs range from LexisNexis training for those who are considering law school, to guest speakers who come in from all over the world to share their social and political views. Recently, one of our new members fully organized an event where the current Governor of Puerto Rico came to address the possibility of Puerto Rican statehood. Our brothers constantly remain at the forefront of academic programming, a practice that has facilitated academic excellence over the years.

Do you have a Faculty Fellow?

If so who:

(Formerly) Sam Nelson
Smn33
Forensics

Items from OFSA

<b>GPA</b>	<b>FA09</b>	<b>SP09</b>
	3.252	3.173

\* Per the Viability Standard, chapters with fewer than 4 members are not included in grades and rankings.

## End of Year Report 2010

Faculty Fellow: \_\_\_\_\_  
\_\_\_\_\_

## End of Year Report 2010

Organization Name	<u>Sigma Alpha Epsilon</u>	LocalChapter	<u>NY Alpha</u>
Person Filing	<u>Eric Goldberg</u>	Title	<u>New Member Educator</u>
Email	<u>pdy7@cornell.edu</u>	Phone	<u>Collegetown Cleanup</u>

### III. Respect for New Members and Initiates:

*Chapters will maintain programs of member education that are designed to enhance individual development, encourage participation in University and community activities, and provide opportunities for leadership.*

1. Explain how your organization continually educates your members both new and current. Please use specific examples of programs and experiences that portray this ideal.

Here at the NY Alpha Chapter of Sigma Alpha Epsilon, we take a proactive effort to continually educate both new and current members about our fraternity values, as well as to participate in leadership and community activities.

Our pledge program allows new members to take leadership roles both amongst their pledge class and within the community as a whole. Every other Sunday, they elect a new pledge class president, vice president, treasurer, social chair, and risk manager. These positions allow new members to showcase and learn leadership skills, as well as to shadow their older counterparts.

Also, new members are encouraged to participate in philanthropic community activities. Starting in the spring of 2009, our chapter began a basketball league for the children of Ithaca. In cooperation with the South Side Community Center, we referee and coach basketball teams comprised of local elementary school students. In conjunction with older brothers, new members are responsible for running a large majority of the program. This program is a huge success and brothers, new and old, take pride in their teams.

Our chapter also reinstated the position of eminent chaplain. The brother that holds this position is responsible for instructing brothers and new members in the ritual of Sigma Alpha Epsilon and our traditions which include, among other things, the SAE grace, proper brother etiquette, core values & responsibility, the history of SAE and the True Gentlemen Creed.

Finally, our house created an academic big brother system where we match up brothers with new members of the same major in order to foster an academic bond that will last throughout their time in college. New members are encouraged to discuss homework or general questions pertaining to academics with their "bigs." We find this system to be adept at assimilating new students into the rigorous academic environment at Cornell. There is also an academic data base available to all members.

2. Describe two best practices in member education and two best practices in new member education that your organization has used this year to convey respect for your new and initiated members.

On Saturday, April 3, our new members, as well as brothers will take part in our annual "Clear Thinking When Drinking" seminar. This seminar focuses on the negative aspects of drinking and addresses the perils of peer pressure. This practice has been, and is extremely helpful in educating brothers as well as new members on the importance of choice and independence when it comes to alcohol consumption. It fosters respect amongst members with regards to their choice to consume alcohol or not.

Another practice our chapter utilized this year to convey respect for our new members is our annual camping trip. Several brothers, as well as the entire new member class rented a yurt through Cornell's Outdoor Education service. At the yurt site, the new member class bonded and learned of our chapter's

## End of Year Report 2010

history. Furthermore, the new members told personal stories around a campfire. This practice was highly beneficial in creating a bond and common respect between brothers and new members.

Also, NY Alpha elects three new member educators to oversee the pledge process. They are the link between current brothers and new members and ensure that neither new members nor brothers act inappropriately and not in accordance with our values. We are proud to say there have been no issues this year.

Finally, we encourage new members to run for elected office in our house. Towards the end of Spring semester, new members are encouraged to fulfil the roles of Treasurer, Steward, Vice President, Social chair, and many others. By allowing new members to actively contribute to our house and our objectives, they not only garner respect from older members, but this practice evidences the brotherhood's respect for our new members and our trust in their leadership.

3. What efforts has your organization engaged in to prevent the mistreatment of your new members? Please include how you evaluate your new member program.

Our organization prevents the mistreatment of new members through the positions of 'new member educators.' It is the job of new member educators to let the new members know they are not be treated in any way that is degrading and against general moral policy or university policy. It is the job of new member educators to speak to the brotherhood about what is acceptable and what is not, as well as to new members about what is acceptable, and what is not supported by our fraternity.

Also, our house stresses the importance of grades and academic standards. We hold library hours each weekday after dinner from 7PM until 10PM. These study hours are mandatory and serve as a chance for new members to ensure they maintain good grades. During these hours, brothers are not permitted to call or interact with the new members, as these hours serve to not only unite the new member class, but to ensure they maintain a high academic level.

Our new member program deserves an 9 out of 10. There are certainly aspects of our pledge process that are weak and could be run more efficiently. But overall, our events are very team oriented and focused on uniting a pledge class, as well as instilling within them the leadership qualities required to run a multi-million dollar budget and organization. Hopefully in the future we can weed out pledging events that do not efficiently further these goals, and replace them with better tactics designed to foster unity, pride, knowledge, and leadership.

4. Discuss your recruitment/intake process. Please include what you feel are the organization's strengths and areas of challenge in this category.

The recruitment/intake process at NY Alpha is something we take great pride in. Each rush week several hundred rushes walk through our doors and it is up to the brotherhood to decide which ~25 will fit best in our beloved order. We also try our best to give rushes an honest representation of our fraternity so that they too can make the proper decision.

The recruitment process begins first semester as we meet and greet freshman during our social events, classes, and general daily activities. We oftentimes establish close relationships with freshman and usually find a core group of students interested in our fraternity.

As rush week begins, we expand upon this core group and meet new potential members. During smokers, our fraternity dresses business casual and gets to showcase our more proper and formal side. Our fraternity is not like that of animal house and showcasing our academic and formal side is important. As the week progresses, we also try to match rushes with brothers with similar interests. Perhaps our biggest positive is that we are an extremely diverse house with brothers from across the United States as well as the globe. Maintaining this diversity is an important goal of our recruitment process.

During the evenings, we host social events that give rushes, as well as our fraternity a chance to showcase our interactions in a more comfortable setting. Our fraternity lives by the creed of The True Gentlemen which highlights that a man should "appear well in any company." We strive to recruit rushes that exhibit this balance and understanding.

As the week progresses, we also foster relationship between rushes and build a strong pledge class. While each pledge class becomes integrated into the fraternity, there is a special bond that exists between each class. Our rush process seeks to start this bond as early as possible and see which kids will fit in with the group and add a special and interesting element to the pledge class.

Items from OFSA

<b>REQUIREMENTS TURNED INTO OFSA</b>	<b>FA09</b>	<b>SP10</b>	
ANTI-HAZING COMPLIANCE FORM:	X	X	Key: "X"= on time "N/A"= not applicable "L"= late "-"= didn't attend or do "0" didn't make quota "GS"= Grad Student Completed w/Chapter
ANTI-HAZING CONTRACTS:	NA	26	
DELTA SERIES:			
NEW MEMBER CALENDARS:	-	X	
NEW MEMBER EDUCATOR TRAINING:	-		
NEW MEMBER LIST:	-	X	

**Organization Name** Sigma Alpha Epsilon  
**Person Filing** Peter Young

**LocalChapter** NY Alpha Chapter  
**Title** President

**IV. Commitment to Service:**

*The Greek community will develop and lead out-of classroom learning opportunities through active community service and philanthropy activities.*

1. Please describe how your organization creates learning opportunities for your members through community service, philanthropy and advocacy. How does the organization choose projects, how are they organized and how often?

The members of Sigma Alpha Epsilon pride ourselves in our interaction with the community. We as an organization each semester decide during our first brotherhood retreat how many philanthropic events we would like to participate in, how much money we want to raise, and to whom do we want to serve. Usually each philanthropic event we host or in which we participate is planned and coordinated by our Vice President and President. The Vice President's primary role throughout the academic year is to find ways in which SAE can serve the local community. Usually we do 1-2 major philanthropy events per semester and an additional 2-3 smaller ones. The brotherhood votes on these events and we execute it with all the resources we have available. We usually try to involve other fraternities and sororities as well as alumni if at all possible because a major goal of ours is not only to make ourselves look good while doing good but to make the Cornell Greek system look good. It is expected that each member of the Chapter fulfill at least two hours of community service a semester and generally it ends up being a lot more than that. We even award members who give the most of their time for service.

Community service is a learning experience for our members because they not only learn to work with people they do not know but they learn the value of giving back. We take so much from our school and the local community--which tolerates a system that we are part of that sometimes holds a negative stigma--that it is morally right to give in return. However, one of our core values is service. We are obliged and privileged to have the opportunity to serve both our school and the Ithaca community. It is a learning experience to learn work ethic beyond the text book, to learn how to aid the less fortunate, and to support programs which aid in the development, growth, and livelihood of individuals.

2. Explain two such opportunities in community service, philanthropy or advocacy for which your organization is proud and explain why these are best practices.

Two such opportunities we have had in community service is our joint efforts with the Army ROTC program & our Triple Tier Change 4 Change Initiative (a term coined before the IFC began their change 4 change) along with several smaller events of which we are proud.

This year SAE has been involved in two co-sponsored American Red Cross blood drives with the Cornell Army ROTC program. We also provided the Army ROTC with nearly two dozen members for the Into the Streets Initiative at three local recreational parks in Ithaca to aid in a fall cleanup and maintenance.

Our Triple Tier Change 4 Change Initiative consisted of fund raising for three local organizations as well as our participation in their events. First the members of SAE participated in the American Cancer Assc Relay for Life at Cornell. Through collection efforts we were able to donate nearly \$2,000 and contribute more than 100 hours of service to their event at Barton Hall. In addition the members of SAE were able to collect \$980 from the students at Cornell to donate to the American Red Cross Relief and Development Fund for Haiti and as well as a little over \$1,000 to the Childrens Miracle Network.

In addition, several members in the fraternity this year are/were involved with Big Brothers, the Reach program, volunteer hours at local churches, collegetown cleanups, and the Greek Week can drive (which we donated over 700 cans to a local food pantry for United Way for the 2nd consecutive year).

Lastly we have participated in two sorority philanthropy events which have donated money to the local

## End of Year Report 2010

Ithaca Reading Partnership as well as a local Org. for the Visually Impaired (Kappa Kappa Gamma & Delta Gamma). We helped raise money for the St. Judes Childrens Research Center (Alpha Kappa Psi) and gave man hours to local Halloween Trails and Christmas events endorsed by Cornell. In April we plan on volunteering our time to the Cornell Plantations as part of our True Gentleman Day of Service.

3. Please comment on your organization's level of engagement with the community in the area of service, philanthropy, and advocacy. (Outstanding Service to the Community Award).

Our most prized community service project for the 2009-2010 academic year is our SAE Ithaca Youth Basketball League. Prior we donated several hours a week down at the Ithaca Southside Community Center to help maintain the building, paint the classrooms or gymnasium, rearrange books, tutor and mentor kids after they get out of school and simply give them a face to talk to and ears to listen. However, this year we went above and beyond this. We donated money from our social budget and with some advice on liability from our Alumni Board began a basketball league for kids of various ages. They have jerseys, referees, coaches, score keepers, game schedules, playoffs, awards, stat' keepers, and spectators all provided by our fraternity. A lot of people brush it off and say "...its basketball." but its much more than that. These kids look forward to these weekly games. They are only eligible to play if they keep their grades up and as a result many of them have started to work harder in school. Parents are thanking us for providing a past time while they are at work late hours in the evening. Many of them live less privileged lives with poor parenting, no siblings, no goals, and no guidance. But basketball teaches them discipline, let's them have fun, and teaches them teamwork. Girls and boys of various ages playing together as a cohesive units, wearing our letters proudly week after week. The brothers love it too because it is a fun and interactive way to engage with the community for dozens of hours in a very personal, positive way. These kids are staying off the streets, getting exercise, and look up to the brothers like family. Often basketball is the only thing these kids have to look forward to in a week. We bring structure, discipline, acceptance, and opportunity to them and they bring an inner fulfillment to us. Thanks to brother Jordan Harap the Southside Community Center and parents encourage us to come back semester after semester.

4. What are the desired learning outcomes for the members of the organization that partake in these opportunities? How do you determine if you have successfully accomplished your goals? Please use specific examples to illustrate each desired learning outcome.

The desired outcomes for the members of Sigma Alpha Epsilon is gratitude and pride. We want our members to serve the community and at times reflect upon the opportunities and lives they have been given or blessed with and show some gratitude to those who have provided that to us. Secondly, we want them to have pride in serving the community. You know you're doing something right as a chapter if you do not have to provide an incentive for community service or make certain philanthropy events mandatory. We want our members to have honor and find fulfillment and appreciation in serving those who live less fortunate lives. We measure our success on the degree of participation from the brothers as well as their productivity. If organizations are calling us and asking us to continue to volunteer then we did a service and we did it well. SAE wants its members to get away from the life of studying and living off allowance and give back to the community that we indirectly take from. It's simply right to do and morally and ethically sound to volunteer your time, work ethic, knowledge, and self to community service. For example, the SAE Youth Basketball

## End of Year Report 2010

League is a huge success because it benefits these kids in more ways than one and we don't even have to ask for participation. Brothers simply love running this program for four to five dozen kids (and growing) and it serves the community and Southside Community Center. In addition, it serves the Cornell Greek system and promotes Cornell, the fraternity system, and everything each one of us stands for. It's all about pride and gratitude in the end. That's what makes ordinary people great people out in the real world.

### Service Record

**Community Service:** Community service, for the sake of this report, is defined as “hands-on” service or volunteering that your members gave to either the campus or the surrounding community. Hands-on time is measured in hours and is recorded by hours per member involved in said service. There are three kinds of community service that are worthy to note:

1. Service activity planned by and conducted as a chapter,
2. Service activities that your chapter participated in but did not organize
3. Individual service that members did on their own.

Organization based community service (type 1 and 2 from above)

<u>Project name</u>	<u>Date(s)</u>	<u>Organization</u> <u>Benefiting</u>	<u>Type</u> (see above)	<u># members</u> <u>involved</u>	<u># hours</u> <u>per member</u>	<u>Total #</u> <u>Hours</u>
<b>Total:</b>						2271.5

Organization based community service (type 3 from above)

<u>Member's Name</u>	<u>Please list the type of service that the individual performed, the</u> <u>organization they volunteered for, ect.</u>	<u>Total #</u> <u>Hours</u>
<b>Total:</b>		258

**Community Service Grand Total (two tables combined):** 2529.5

### Activism/Advocacy Record

**Activism/Advocacy:** Activism, for the sake of this report, is defined as any project or program your chapter participated in to bring awareness to or mobilize action toward a particular cause. Examples include tabling in front of Ho Plaza to promote breast cancer awareness month, participating in a voter registration drive, participating in a hunger strike, etc. Advocacy is measured in hours and is recorded by hours per member involved in said project. There are three kinds of advocacy projects that are worthy to note:

- 1) Advocacy planned by and conducted as a chapter,
- 2) Advocacy activities that your chapter participated in but did not organize, and
- 3) Advocacy individual members did on their own.

Organization based advocacy (type 1 and 2 from above)

## End of Year Report 2010

Event Name	Date(s)	Cause	Type (see above)	# members involved	# hours per member	Total # Hours
------------	---------	-------	---------------------	-----------------------	-----------------------	------------------

<b>Total:</b>	312
---------------	-----

Organization based community service (type 3 from above)

Member's Name	Please list the type of advocacy that the individual performed, the organization they volunteered for, ect.	Total # Hours
---------------	---	------------------

<b>Total:</b>	0
---------------	---

<b>Advocay Grand Total (two tables combined):</b>	312
---	-----

### Philanthropy Record

**Philanthropy:** Philanthropy, for the sake of this report, is defined as money raised by the chapter on behalf of an established charity, fund, or service organization. **In order to provide an accurate Greek total account of money raised, organizations making financial donations to another fraternity/sorority philanthropy should NOT be recorded in the first table** (example: Sigma Eta cannot list participating in Theta Kappa's golf tournament). Philanthropy is measured in dollars donated (money raised minus expenses) to the philanthropic cause. There are two kinds of philanthropy that are worthy to note:

- 1) A specific philanthropy event planned by and conducted as a chapter and
- 2) Gifts (money the chapter donated on behalf of a charity but did not do any fundraising outside of its own membership).

**Your Philanthropy: please complete the following tables to record your philanthropy dollars.**

Event Name	Date(s)	Donated to	Type (see above)	# members involved	# hours per member	Total \$ Raised
------------	---------	------------	---------------------	-----------------------	-----------------------	--------------------

<b>Total:</b>	3800
---------------	------

**Participation in other chapter sponsored philanthropy events: use this table to list any other fraternity/sorority philanthropic events in which your chapter participated.**

Event Name	Dates	Sponsoring Organization	# members involved	Total \$'s Contr
------------	-------	-------------------------	-----------------------	---------------------

<b>Total:</b>	1200
---------------	------

Organization Name	Sigma Alpha Epsilon	LocalChapter	NY Alpha Chapter
Person Filing	Eric Barnum	Title	Risk Manager
Email	eab249@cornell.edu	Phone	585-322-2074

### V. Social Responsibility:

*The Greek community has contributed to traditions at Cornell University since its founding. Its place in offering residential alternatives and hosting social activities must continue as safe, mature settings. Greeks will not condone the harmful use of alcohol or controlled substances by its members or guests and will not tolerate disrespectful treatment of any person.*

1. Briefly assess your chapter's social events over the past academic year and how these events were in line with the idea of social responsibility. Please note that social events are not defined as just those events with alcohol.

Over the past academic year, our fraternity has held many successful social events. These include but are not limited to open parties, closed social events, formals, fund raisers, and non-alcoholic events.

In terms of social responsibility, it is important to have events that are not centered on alcohol. We had

## End of Year Report 2010

many social events this year that were not centered on alcohol such as a Faculty Appreciation Dinner, two alumni banquets and dinners, three seminars (ie responsible drinking, resume, time management), leadership schools, a brotherhood retreat, and many more to come. In addition to our own events, we also hosted non-alcoholic events for other chapters such as Kappa Alpha Psi in an effort to raise money for St. Judes Children's Research Center. The event was very successful. They reached their fund raising goals while giving us the opportunity to interact with other fraternity brothers. Sigma Alpha Epsilon is proud to be able to host a variety of events.

Moreover, our event management is something we pride ourselves in and take very seriously. In order to keep in line with the idea of social responsibility, we go to great lengths to ensure that all brothers, as well as guests, follow our rules and stay safe while at our events. During every event we held this year, alcoholic as well as non-alcoholic, our security and crowd management was organized, effective, and consistent. In fact, we received multiple compliments from the IFC and the CUPD about how well we run our events. We even received an written letter from the CUPD commending our risk management efforts. Sigma Alpha Epsilon has taken extra steps which include providing extra sober monitors during events (15:1 vs 25:1); posting signs around the house which educated guests about IFC rules and regulations; taking extra steps to prevent underage drinking; regulating alcohol consumption; and creating a safe environment for guests.

2. How does your organization work to ensure that members and guests act with social responsibility at events hosted by your organizations?

At all events that we host, our risk manager is present, in addition to the President, Vice President, and Social Chairman, who are completely sober and in charge of controlling the event as well as risk assessment. Additionally at every event, we have sober monitors working the door who check both Cornell IDs as well as valid driver licenses. Only Cornell University students are admitted into our events and all underage students are marked with x's on their hands, and given a designated colored bracelet to help prevent underage drinking. We also have additional sober monitors strategically placed around the house, approximately one for every fifteen people, to continue to enforce the underage drinking rule as well as to keep an eye out for anyone that is too intoxicated, behaving inappropriately, or in some need of assistance. Other sober monitors prevent guests from entering residence halls, contain guests in designated areas, and who work the serving station, providing guests with food and water upon request. All necessary signs are posted and fire precautions are considered when setting up for an event. This year we are proud to have had zero instances/emergencies involving SAE neglect. When hosting social events, it is our number one goal to keep all guests healthy, happy and under control. As the semester winds down, we will continue to host social events, however, we have cut back the number from last year. Specifically, with the weather getting nicer and having slope day as well as other outdoor activities, we will work extra hard to ensure that everyone at our house is safe and following the rules. After all, we're trying to set the precedent for other chapters to follow!

3. How has your organization used proactive trainings and educational programs to promote social responsibility and/or

appropriate behavior of your members?

Sigma Alpha Epsilon strives to make sure that everyone in our house acts appropriately and responsibly at all times, especially during social events that we are hosting. Our members are required to attend the "Clear thinking while drinking" presentation given in the spring. This presentation is extremely informative about how to control your alcohol intake and how to have fun and stay safe while using alcohol by drinking responsibly. In addition to this, the risk manager and president of the house gives a presentation to the brotherhood once every semester, as well as before any large open party, about all rules and guidelines for our social events. This way everyone in the brotherhood knows the rules and knows what is expected of them, as well as what is expected of our guests.

Members of Sigma Alpha Epsilon also host and/or attend leadership schools (endorsed by our Province and National Councils) which educate new members about risk management and techniques for success. Moreover, many of our members have attended the OFSA sponsored SHAG program, AD White Leadership and Delta Series conferences, and are involved with various organizations that teach raise awareness about drug abuse and alcoholism. In the end we hold one another accountable for behaving properly and have an internal Judicial system (as well as Cornell resources) if we must resort to such methods of enforcement.

4. Briefly describe how your organization attempts to lessen and manage risk.

Our brotherhood works together to lessen and manage risk at all our social events. We have a leadership position in the house that is specifically dedicated to risk management. Officers are all warned educated in the beginning of the year that they too are risk managers and will be held liable for any neglect in our house. It is our responsibility to look after one another and to look after our guests. The risk manager works closely with our president and vice president to oversee all social events that we host. We also believe it is very important that this responsibility is conveyed throughout the brotherhood. All members are held accountable for their actions and are expected to know the rules and assist in enforcing them. Our members take turns being sober monitors during social events with alcohol in order to distribute the responsibility and allow all members to participate in social events. Our risk management system is something we are very proud of because it has proven to be very successful for us, allowing us to host many enjoyable events.

The structure alone cannot be described in words but we have contingency plans for just about any emergency and quick reaction plans that can be activated with a flick of the lights, code words, loud speakers, and hand held radios. We also have a couple members trained and certified in first aid & CPR, a current EMS volunteer, a volunteer fire fighter, and two military personnel trained in crisis management. At least two of the above mentioned individuals are, no matter the severity of the event, sober and alert.

Items from OFSA

<b><u>REQUIREMENTS TURNED INTO OFSA</u></b>	<u>FA09</u>	<u>SP10</u>
EVENT MANAGEMENT FORM:	X	X
SOCIAL CHAIR TRAINING:	X	X
SOCIAL RESPONSIBILITY FORM: SRF is once a year	X	

**SOCIAL EVENTS FOR 2009-2010**

	Met w/ Met w/ out			
	Alcohol	Alcohol	Failed	Canceled
FALL 2009	20	1		4
SPRING 2010	13			1

## End of Year Report 2010

<b>Organization Name</b>	<u>Sigma Alpha Epsilon</u>	<b>LocalChapter</b>	<u>NY Alpha Chapter</u>
<b>Person Filing</b>	<u>Peter Young</u>	<b>Title</b>	<u>President</u>
<b>Email</b>	<u>pdy7@cornell.edu</u>	<b>Phone</b>	<u>315-778-2018</u>

### VI. Promote Citizenship and Inclusivity:

Chapters, like the University, value diversity and inclusiveness and are committed to remain relevant.

1. How does the involvement of your organization in the community (Greek, Cornell and beyond) relate to citizenship and inclusivity?

Our fraternity has been extremely involved within the Greek Community this past year. We have had strong attendance at Greek-wide events including the A.D. White Conference, where several officers attended the numerous sessions and educated the rest of the brotherhood regarding information learned. Also, we are continuing this trend through high attendance demonstrated by our new members at the Delta Series. We are committed to aiding the growth and development of the Greek Community through direct involvement with the IFC. Last year, our brother Edward Rooker served as the President of the Interfraternity Council, after having served last year as the Vice President of University and Community Relations. Additionally, brother Steve Green is a member of the Greek Judicial Board. Being involved at the IFC level has allowed our organization to help ensure that our Greek System remains one of the strongest in the nation.

Our ultimate purpose as fraternities is to bring in new members every spring, and it is essential that we protect our ability to do so year after year. Finally, we have made a significant effort to work with the other two branches of our community's tri-council. In the fall we co-hosted a philanthropy event with the KKG sorority to raise money for local children with illiteracy and an event with the DG sorority for the visually impaired. We also hosted a fund raiser in the name of St Judes for the Alpha Kappa Psi brotherhood, part of the Multicultural Greek Letter Council (MGLC), as they don't have a house to operate out of and host events themselves. This year, the brothers began a basketball league for underprivileged boys and girls from the Ithaca area and have made sure it received attention from a larger portion of the Cornell and Ithaca communities. Having seen the benefits of collaboration first-hand, we hope to work together more next year with other Greek organizations and even non-Greek organizations.

2. Describe your organizations efforts in the Greeks Go Green initiatives and how this pertains to citizenship.

Our fraternity has been very committed to the Greeks Go Green initiative and it's something that we are learning as undergraduates is necessary for the future. Such activities have been the houseman making sure all of the brothers have their air conditioners out of their windows in a timely manner. Our kitchen has been on board as well and we have continued to use environmentally friendly bio cups! Another initiative that we are starting next fall is a recycling project (composts) as well as a house garden. The brothers are also doing smaller things that make a big difference such as using durable permanent cups instead of going through thousands of cheap plastic cups. We are also converting to specific type light bulbs for more energy efficiency and while on break the house manager goes room to room to ensure that the heat is turned down, the lights are off, and the appliances are unplugged. Every night the house manager goes around the house to shut all doors and windows and again turn off the lights. In addition, we have used our fire place to heat much of our living room, great hall, and library.

Finally, we have other projects that we're looking at doing in the future for the Greeks Go Green initiative so that we can do more than just say we're making the world a better place to live in. We would like to for example, convert to more energy efficient laundry machines and work on limiting our use of water on a daily

## End of Year Report 2010

basis. Our past, present and future efforts indicate our duty as citizens at Cornell and provide better practices for our members as they grow into adults.

3. Discuss a movement or project your organization promoted or was engaged in that help to create a change in your community. Please be specific about this example and its effects on both members and the community.

Sigma Alpha Epsilon recently promoted, funded, and supported through the heart of one brother the "Puerto Rico: 51st State Conference" where the Governor of Puerto Rico was invited to Cornell University to give a speech and advocate on/for Puerto Rico becoming the 51st state in the US. This may not have had an immediate impact on the entire community at large but it certainly has drawn attention to not only our chapter and Cornell University but has spread campus and community awareness. Puerto Ricans want to become more than Common Wealth people to the United States and subsequently desire the right to vote for presidents (among other government involvement) as well as receive some of the benefits that we as Americans share. More than that they want to be heard. Moreover, there is a large presence of Latinos on and off campus in the Ithaca area. By representing one minority we are representing all by making a difference and supporting a conference as large and publicized as this one. It effected the brothers primarily because we were able to experience advertising, campaigning for a political figure, and getting involved in a nation wide controversial topic. Being involved in both a political and social movement is necessary for the growth of our brothers and by participating in events like this one we hope for them to continue to eagerly seek ways to promote awareness or engage in a movement that could change more than their own lives.

4. Briefly describe two best practices in cultural programming in which your organization was actively involved and how these efforts relate to citizenship and inclusivity.

Unfortunately, our fraternity has not held any of its own cultural programs this year. However, our house does make an active effort to inform members about cultural programs and opportunities that are available across campus. Several brothers in our organization have recently become involved with Chabad, and have attended Shabbat dinners and lectures by history professors discussing the Israeli-Palestinian conflict. Our organization does have a very culturally diverse membership. I think that we have each individually benefited by forming close relationships with brothers in our house that come from very different backgrounds than ourselves. We hope to continue to recruit diverse classes of new members and elevate our involvement as a whole in cultural programs. We also aid in the hosting of events with the MGLC fraternities and sororities (ie St Judes Fund Raiser w/ Alpha Kappa Psi). Admirably, these events are never centered around alcohol and usually promote some facet of cultural programing or demonstration to the

guests in attendance.

5. Explain the efforts your organization makes to create a culture within the group that is inclusive. If applicable, how do you assess the effectiveness of these efforts?

Involvement in the Ithaca and greater community has been an area that we have aimed to improve again this year. For several years we have had brothers involved in the Big Brother Program through the Ithaca Youth Bureau and in REACH. One of our brothers, Svante Myrick, is the City Councilman of Ithaca's Fourth Ward. This level of direct involvement in the Ithaca community is really exceptional and is something that we are very proud of. When Svante was running for this position, several brothers helped him with his campaign by assisting with voter registration drives, and we continue to support him now.

However, we have tried to get the brotherhood as a whole involved on a larger scale. We reached out to the AIM Independent Living Center in Corning, New York last year and began a terrific program with them. The AIM ILC is a non-profit organization dedicated to supporting individuals with disabilities. The mission of AIM is to "support an individual's ability to make independent, self-directing choices through education, advocacy, information and referral." Members of our organization assist AIM in reaching out to individuals with disabilities and helping these individuals identify resources and benefits programs (ex. Medicare Prescription Drug Coverage, The Supplemental Nutrition Assistance Program – the federal Food Stamp Program, etc.) that could be of use to them. Once trained, the participants from our organizations are able to conduct screenings with individuals in need over the phone from our own house. We are very excited to continue this program to support people of the surrounding community in need, and we think that this program has tremendous potential to expand in the future.

### Cultural Program Record

Please list the cultural programming that your organization has sponsored or co-sponsored this academic year. Please include those programs that your organization participated in during the academic year on campus.

A cultural program may be defined as an event, activity or experience that an organization sponsors, co-sponsors, or attends with another organization (or membership) that is outside of one's own experience, understanding or self-identity.

# End of Year Report 2010

<u>Program</u>	<u>Date</u>	<u>Open/closed</u>	<u># Participated</u>	<u>Length in hours</u>
----------------	-------------	--------------------	-----------------------	----------------------------

**Total number of hours spent in cultural programs:**

<b>Organization Name</b>	<u>Sigma Alpha Epsilon</u>	<b>LocalChapter</b>	<u>NY Alpha Chapter</u>
<b>Person Filing</b>	<u>Steven Greene</u>	<b>Title</b>	<u>Vice President</u>
<b>Email</b>	<u>stg36@cornell.edu</u>	<b>Phone</b>	<u>914-815-0395</u>

Did you update your constitution since May 2009?

No

*If so please attach your updated constitution as an Adobe file when you submit this form.*

Did you update your bylaws since May 2009?

Yes

*If so please attach your updated bylaws as an Adobe file when you submit this form.*

Comments

## VII. Self-Governance:

*The Greek Community allows chapters to exercise the privileges of self-governance in a responsible manner at all times.*

1. Please describe your leadership structure. How does your leadership work with your membership to promote true self-governance?

Within Sigma Alpha Epsilon, the President is the chief overseer of all activities and operations. The two positions that follow in the hierarchy, Vice President (Eminent Deputy Archon) and Risk Manager (Eminent Warden), serve to follow out the day-to-day operations of the fraternity. Several other officers also contribute to the functioning of daily operations, including the Eminent Treasurer, Social Chairman, Steward and House Manager. Other positions within the house include New Member Educators, Scholarship Chairman/CCE Representative, Eminent Recorder (Secretary), Eminent Chronicler (Historian), Eminent Herald (Brotherhood Chairman, Intramural Sports Coordinator), Eminent Correspondent (Alumni Relations), and assistant positions to the Social, Steward, and House Manager. Each Eminent position is in accordance with the duties dictated by nationals. Several other positions were subsequently created to increase efficiency, productivity, and participation. In our experience, those who hold assistant positions are trained to the extent that they eventually assume the position to which they originally provided assistance. There are no requirements necessary to running for and being elected to a position. Elections serve as the forum through which candidates' individual skills and attributes are weighed, so that roles can be filled with the most qualified candidates. All elected officials within the house attend weekly officer meetings. These meetings act as a house summit, in that the officers converge and update the President on their individual projects associated with their positions. The President also uses these meetings as a way to fill in the officers on the current and future happenings of the organization. During our weekly chapter meetings, where the whole brotherhood is in attendance, officers update the members and true self-governance is made more manageable.

2. How does the principle of self-governance manifest itself in your organization's meeting structure, flow, and overall effectiveness?

Our self-governance is primarily manifested in the chapter meetings that we hold on a weekly basis. These meetings are held on Sundays at 6:00 PM, following our brotherhood dinner. Due to the fixed time of chapter meetings, attendance is usually very high, allowing our organization to process official business such as bylaw amendments and elections. At each meeting, the President reads through his agenda, addressing important developments in the operations of the house. The end of chapter meetings are used for additional business, during which members are able to propose new projects, provide updates, or simply inquire about the happenings within the organization. Minutes are always taken by the secretary, and are emailed to all members immediately following chapter. Our chapter has continuously strived to increase attendance over the years, resulting in the True Gentleman of the Week award. This award is given for great performance on a wide range of different events, ranging from personal achievements to community service. As attendance has increased, the demonstrated effort within our fraternity and on the Cornell campus as a whole has also increased in order to acquire this coveted prize. Ritual is also incorporated into the weekly meetings per the guidelines prescribed by Sigma Alpha Epsilon nationals, and Roberts Rules of Order are followed. Newly initiated members use these chapter meetings as a way to learn about the general operation of the fraternity, garnering knowledge about ritual and election procedures.

3. Describe your organization's election process. How does your organization ensure that its election and appointment process for new officers/chairs maintains the integrity of self-governance while balancing the needs of the organization and the desires of individual members?

Our organization's election process is very fair and efficient. Candidates are nominated by their peers and subsequently "seconded" by another member of the house. Once all of the candidates have been chosen, each candidate has the opportunity to make a 5-10 minute speech about why they should be chosen for the position. Some candidates naturally choose to speak on the spot while others prepare speeches. While one candidate is speaking, the others remain outside of the forum in order to prevent duplication. After each candidate has made his speech, the candidates leave the room and allow the brotherhood to deliberate over who should be selected. The current President presides over the election procedures and ensures that people are called on and it does not get out of hand. 75% of the brothers in good standing are required to be present in order for the fraternity to vote on a candidate. After the fraternity has voted, candidates are informed of the decision and congratulations are provided for the victor. Our organization ensures that the election of new officers maintains the integrity of self-governance in the organization. Early in the year, the officers attend a retreat where they set goals for the upcoming semester. After officers are elected before winter break, all officers reconvene to discuss the duties and current goals for each position. Individual officers coordinate their own transition programs with past position holders. Also, we have begun to compile a database full of digital copies of important documents for each position. As this practice has continued, we have been able to assemble a comprehensive package of officer files to be used as a valuable resource by future officers.

4. Please describe your financial systems and procedures, as well as how your budget is calculated and dues are collected. How do these processes help to secure your organization's self-governance?

Essentially SAE is owned by Cornell University. We follow a strict payment plan to repay Cornell with whatever debt we owe via the Univ. bursar system. The treasurer is responsible for the house finances (assisted by the Alumni), and works along with our accountants, Sciarraba Walker & Co. and the Fraternity and Sorority Affairs Office Accountant, Dale Williams. Sciarraba Walker & Co. is in charge of our kitchen budget which involves payroll for our chef, cost of food, utilities and bills, appliances, etc). Both parties ensure that we are operating efficiently, legally, and consistently. Dale Williams along with the Alumni Board oversee the Housing Budget which consists of the Operating Budget, Boarding Costs, Utilities (heating, water, lights), etc. Damages that are not normal wear and tear are to be bursard to the responsible party or brother as in accordance to our ByLaws. Moreover, the treasurer is in charge of the social budget. The active members pay social dues and finances go into a checking account, strictly regulated by the treasurer; all receipts are saved, transactions are recorded both online and via Quicken, copies of bank statements and copies of checks that are written are saved, and authorized purchasing is to be made an executive officer only.

Almost all financial transactions are put through the Cornell bursar system. The financial expectations of the brothers (province and national dues, damage charges, leadership school fees, etc) are communicated to the brothers and their parents during their active status as a brother of Sigma Alpha Epsilon. Every semester a letter is sent to the homes of each brother reiterating financial obligations as well as new/upcoming fees. The President and Treasurer are essentially responsible for making sure we stay on budget and money is allocated properly. This secures self governance because we are given the power to budget with professional supervision.

5. Please explain your organization's judicial/standards system. How does the organization hold members accountable?

Our organization maintains a comprehensive judicial system within the house, further fortifying our ability to self-govern and efficiently run house operations. Our houses' judicial standards are present in the Chapter By-Laws that have been attached to this report. These by-laws consist of the duties expected by each officer, room lottery and its point system, fire and safety policies regarding the prohibition of alcohol and drugs, our strong stance against hazing members new and old, misconduct and damages and sexual abuse. Should any of these policies be violated, Sigma Alpha Epsilon has its own internal judicial system to deal with offenders. Our internal judicial board is comprised of 2 members from each pledge class not including the Eminent Deputy Archon. The Eminent Deputy Archon acts as the chairperson that presides over the Internal Judicial Board. His role is to preside over the meeting, read the allegations against the brother on trail, and direct the flow of conversation during the sentencing process. Should any of the 5 officers mentioned above be implicated in a judicial board matter, they must abstain from participating in the board. Each of the five officers has equal voting privileges. Three guilty votes are necessary by the officers to find a defendant guilty of allegations. There is also a sentencing process that walks violators through the consequences of a minor offense, second minor offense, major offense and second major offense. Once the sanction has been issued, the Eminent Deputy Archon is required to write a 1 page opinion on why the

## End of Year Report 2010

Internal Judicial Board decided the way they did in the case. It is through this system that the organization is able to hold members accountable for their adverse actions against the brotherhood.

In the space below please provide your organization's budget. If you are unable to share the full budget please share general information so that we may assess the health of your budget.

Our budget is basically divided into three main categories: Housing, Kitchen & Social. The Treasurer works with the OFSA and our Alumni Board to budget, analyze, and supervise the allocation of hundreds of thousands of dollars a year. For example the 2009-2010 budget is a little over \$290,000 (a bit short of the projected budget because of unanticipated occurrences) and the 2010-2011 housing budget will be about \$296,000. This does not include damages accounted for by brothers and miscellaneous fees throughout the year. The budget is further divided into sub-categories such as the operating budget, maintenance & repairs, utilities, services and other expenses, reserve, etc.

An additional account is the kitchen account which we hire Sciarabba Walker & Co to oversee on just about everything. Our steward works hand in hand with our accountant Susan and is frequent communication to ensure that we are on budget and costs are allocated as efficiently as possible. We currently have a budget of about \$228,000. The budget is divided into categories such as kitchen supplies, rentals & social events, food costs, payroll & administrative fees, etc. Each month the President, Treasurer, Steward and the alumni board are provided with an accurate, up-to-date budget excel sheet showing our incomes and expenses as well as any additional changes in the annual budget.

Our social budget fluctuates from year to year but does not include province, national, IFC dues and/or misc. fees. Social dues are usually around \$650-725 depending on the year and what the brotherhood votes upon. The social dues are used for everything from composite costs, to social and philanthropy events, administrative fees, and charity donations. Every intended purchase is presented to the brotherhood at chapter prior to the actual purchase. The President and Treasurer oversee this checking account and utilize the bursar system for transactions as previously mentioned.

Items from OFSA

<b><u>REQUIREMENTS TURNED INTO OFSA</u></b>	<u>FA09</u>	<u>SP10</u>	Key:
C2AS: -			"X"= on time
CHAPTER FACTS:	X	X	"N/A"= not applicable
CHAPTER RECOGNITION FORM:	X		"L"= late
MEMBERSHIP ROSTER:	X	X	"-"= didn't attend or do
TREASURER TRAINING:			"0" didn't make quota
			"GS"= Grad Student Completed w/Chapter
JUDICIAL INFORMATION: Not Any Current Judicial Probation			

<b>Organization Name</b>	<u>Sigma Alpha Epsilon</u>	<b>LocalChapter</b>	<u>New York Alpha</u>
<b>Person Filing</b>	<u>Curtis Roddy</u>	<b>Title</b>	<u>Eminent Preceptor</u>

**VIII. Leadership Development:**

Each chapter acknowledges its responsibility to provide leadership development opportunities to all members of the organization.

1. How does your organization identify, support and develop your leaders?

Identifying leaders in our organization is not difficult to do because so many of the members are involved either in our organization or another in some way. Our primary focus is developing great leaders rather than mediocre ones. We do this in a number of ways. One way is having all new members as well as brothers attend leadership conferences both at Cornell University and on the national level. This year, we were fortunate enough to hold the state of New York's Leadership Conference at Cornell University. Seven schools from across the state of New York were in attendance and more than 50 brothers attended break out sessions that focused on various elements about leadership. Additionally, more than 30 brothers and new members attended the Quint-Province Leadership Conference at Dickenson College in Pennsylvania this past February. We find that the more brothers who attend these conferences, the stronger our brotherhood becomes because there are so many types of leaders who are vying for a common purpose, excellence.

Also, last year we implemented an internal committee to help develop leadership within the house. We continued this committee this year and it was an excellent way for older members to show younger members the qualities of leadership that have helped make them into the people they are today. Monthly sessions take place where our organization's strongest leaders have an open forum type discussion with other members who are interested in developing their leadership qualities and growing into stronger leaders for the rest of their lives.

Leadership is something that we take pride in at Sigma Alpha Epsilon and it is proven through our past leadership and those who have followed. Titles such as president, chairman, vice-president, city council member, etc. are not a rarity and we hope that this continues and grows as each year passes. With internal and external programs and support from our alumni, our members will continue to surpass expectations.

2. Explain your organization's process for officer training and transition. How do these processes contribute to the leadership development of your membership?

The organizations new process for officer training and transition contribute greatly to the leadership development of our membership. It has to start somewhere and it starts at the top with SAE. When officers become elected, they begin a shadowing phase where they shadow the current officer, like an internship, to better understand the position that they are getting themselves into.

In addition, officer notebooks are continually being uploaded online and has shown to be an incredible transition tool for the officers who get elected for next semester. We currently have officer packets that the president compiles for every office. This is very helpful, but being able to look at it online makes it easier for officers to access it at any given time. Also, officers can update the notebooks about different things that come up, which might be of use to whomever follows their role. All of this processes contribute to the leadership development of our membership. Finally, our new members also have roles during the pledge process to see if they would like to take that role once they become a brother.

## End of Year Report 2010

3. What outside programming and trainings do members participate in that enhance their leadership skills? Please describe how these learning opportunities have affected the organization.

As discussed in question 1, our members participate in a number of conferences throughout the year that have break-out sessions to educate them on leadership and most importantly what it takes to be a strong leader rather than a mediocre one. To further elaborate, there are many more programs than the ones listed above that our members have the opportunity to participate in to enhance their leadership skills. One such leadership program is our national leadership school that is held every summer. Last year, we sent eight young men to this leadership conference and it is something that affected our organization more positively than any other. Every young man who attended the conference held a leadership role in the organization this year. Often, seniors don't get involved with the organization because they've already "paid their dues", but two of the men who attended last years leadership school were rising seniors and both held a position in the house as seniors. It is extremely important to keep upperclassmen involved because it shows the younger members that brotherhood as well as leadership is something that is for life.

It is our hope that this will continue to be something that happens every year and will keep every class as involved as the other. It also gives something for people to aspire for and this is equally important because it strengthens the overall leadership of the house. If we have more people involved then we will stay strong and continue to do well on both a university and national level.

4. Please describe two best practices in leadership development your organization provides for its members.

As the most recent president of the organization, I can't be more proud of the current leaders and what they have been able to do. One of the best practices that the past and current leaders have done is delegate responsibility and I feel that this is the most powerful practice that we do. It is important for any leader to learn from him or herself and to make mistakes. If they aren't given the chance to make a mistake or to do something the way they know how to then they won't feel as accomplished for doing something. Micro-managing is something that every leader in our house attempts to stay away from. If brothers have question, comments or ideas about something that they feel could be better then they give their opinion. It might not be the right idea, but they have the chance to express their opinion and that is important.

Our second best practice that could be seen as equally important as the first, is to lead by example. Every officer in the house never tells someone or makes someone do something that they can't or wouldn't do themselves. If they did then we would eventually have a very weak house and inevitably broken house as well. Leading by example means much more than not telling someone to do something they would do, but might not have time to get done. It means stepping up and helping out when they need to or being there for each other whenever they're needed; your brother's keeper so to speak. Going above and beyond

## End of Year Report 2010

expectations is something that all of the officers strive to do and it provides an exceptional example for our members and future leaders of the organization.

Items from OFSA

### **REQUIREMENTS TURNED INTO OFSA**

GREEK AD WHITE: X  
 CHAPTER GOALS: X  
 EMERGING LEADERS RETREAT:  
 LEADERS RETREAT: X

Key:

"X"= on time

"N/A"= not applicable

"L"= late

"-"= didn't attend or do

"0" didn't make quota

"GS"= Grad Student Completed w/Chapter

### **Leadership Conferences/Workshops**

Please indicate if members or a delegation from your organization attended a leadership conference. This may include but is not limited to: Inter/national Convention or conference, regional conferences, statewide leadership workshops etc.

<u>Dates</u>	<u>Members in attendance</u>	<u>Title of Conference</u>
Jun-09	8	SAE National Leadership School
Monthly	30+	Leadership 101 Sessions
Nov-09	50	Province Nu Leadership School
Feb-10	30	Quint-Province Leadership School
Jun-10	10+	SAE National Leadership School

### **Member Involvement & Leadership Record**

In recognition of the fact that many members of the Fraternity and Sorority community are involved in leadership development opportunities outside of the community, please collect the following general information. You may wish to pass around an involvement sheet at a chapter meeting to assess the other activities in which your members are involved.

Percent of chapter involved in one (1) or more clubs/organizations at Cornell:	100
Percent of chapter holding a leadership positions in clubs/organizations at Cornell:	46

# End of Year Report 2010

<b>Organization Name</b>	<u>Sigma Alpha Epsilon</u>	<b>LocalChapter</b>	<u>NY Alpha Chapter</u>
<b>Person Filing</b>	<u>Brandon Cook</u>	<b>Title</b>	<u>House Manager</u>
<b>Email</b>	<u>Bmc85@cornell.edu</u>	<b>Phone</b>	<u>440-554-3521</u>

## IX. Healthy Living-Learning Environments:

*Chapters agree to create, promote, and maintain a healthy, safe, and responsible residential environment when applicable.*

1. How does the organization promote the safety of its members?

At Sigma Alpha Epsilon safety is a high priority. Our house has safety procedures to ensure the lives of our members. We have a fire evacuation plan that every member is required to know. We as a chapter go over this plan every semester during our chapter meetings to ensure that every member knows what needs to be done in case of a fire or other emergency. Also a copy of the evacuation plan is sent out via e-mail and hard copy to every member of the chapter for 24/7 reference. This not only ensures the safety of our members, but the safety of our guests as well. We as a chapter make sure that all fire extinguishers, smoke detectors, heat detectors, carbon monoxide detectors, etc. are all updated and operational. We do this by working closely with Cornell organizations such as OFSA Facilities Management and Environmental Health & Safety. As a chapter we work with these organizations to prepare our house for annual inspections--campus, local, and state-- to make sure that everything in our house is up to code and meets every safety requirement/standard. When lives are on the line we do everything in our power to have a contingency plan and educate each member about preventative measures they can take while living in the house.

When events are held at the house, individuals including officers are designated as responsible for emergency responses (ie calling 911, closing doors and windows, evacuating the house efficiently and safely, clearing the parking lot, activating fire equipment if necessary). Brothers who behave in ways that endanger themselves, others, or the property of Sigma Alpha Epsilon know well before hand that they will not only face campus sanctions but our own internal Judicial sanctions as well. For example, in the past brothers have removed/disabled smoke detectors in their rooms. In response, we amended the ByLaws and the consequence to include cost of replacement, additional fines, and social probation; also deactivation if necessary.

2. Please explain how the organization helps to create a healthy living and learning environment for its members.

We create a healthy living environment for our members by ensuring safety and cleanliness for our members. The house is cleaned daily by a hired cleaning service and every Sunday the members of our chapter are required to clean designated areas of the household. Each individual is responsible for a specific duty/chore. If this duty or chore is not fulfilled then fines and other repercussions may ensue. Safety is maintained by making sure everyone knows what needs to be done during an emergency such as a fire or an injury. Rooms are kept to standard (ie no: candles, covering walls & ceilings, open outlets, holes in the walls, broken doors, etc). The house manager typically every other week inspects bedrooms, common rooms, and does inventory for any repairs need or safety hazards. In addition, we primarily focus on common areas and areas of food preparation. Our cook is also expected to maintain ServeSafe standards. We have necessary sanitary and cleaning supplies available on each floor of the house in an effort to avoid the spread of germs and bacteria.

Moreover, we help to create a quality learning environment by maintaining our library so that members of our chapter have a quiet and clean place to study and possibly collaborate with other members. Our dining room also offers a quiet place for members to study. Also our chapter's Scholarship Chairman promotes

## End of Year Report 2010

learning through household internship and resume workshops. We also recently had a faculty appreciation dinner where members invited professors that have had a major influence during their studies at Cornell thus far. Each week brothers are notified of study/quiet hours and if events will be held at the house. Furthermore, new members are required to attend library hours to ensure that they keep their grades up to par. Overall, our chapter provides a healthy support system that allows members to thrive academically and professionally.

3. Describe the strengths and weaknesses your organization faces in relation to maintaining your facility (if applicable).

A strength that we have in maintaining our facility is that our chapter's house managers have had close relationships with OFSA Facility Managers. The communication between our house manager and OFSA Facilities is well coordinated and open. We are able to communicate what needs to be repaired and possible future repairs for the house. An additional strength is the amount of money available in our operating budget and human capital necessary to maintain the cleanliness, safety, and comfort of our rather large fraternity house. We have a lot of guys who when told to do something will clean, repair, and organize just about anything at any moment in time if it means that we will remain in good standing with the campus, community, and state of New York. One of our weaknesses, however, is that our house is old and is in often need of repairs. It is difficult to prevent normal wear and tear; pipes leak, walls crack, paint chips, wood warps, etc. We are constantly putting in "fix it" tickets to maintain our century old house that has housed literally thousands of SAE's. However, our alumni have been planning a Capital Renovation Project for 2015. The first steps will be commencing this summer and we certainly look forward to that.

Items from OFSA

<b><u>REQUIREMENTS TURNED INTO OFSA</u></b>	<b><u>FA09</u></b>	<b><u>SP10</u></b>	<b>Key:</b>
HOUSE MANAGERS TRAINING:	X	NA	"X"= on time
HOUSING STATUS REPORT (WN & SM):	X	X	"N/A"= not applicable
CERTIFICATE OF COMPLIANCE (IBD):	<FILE		"L"= late
LIABILITY INSURANCE:	<FILE		"-"= didn't attend or do
PUBLIC ASSEMBLY PERMIT (IFD/CH):	<FILE		"0" didn't make quota
			"GS"= Grad Student Completed w/Chapter

***The below sections are only applicable for organizations with facilities:***

## End of Year Report 2010

In the space below please provide your organization's housing contract or lease agreement.

Attached is the OFSA Room Contract

In the space below please provide your organization's chore list. This list should include chores for the kitchen, common areas, bathrooms and the like.

In our chapter we have Sunday cleaning every week of the entire household. This includes every common area, bathroom, and the kitchen. During the Sunday cleaning every area of the house is either mopped or vacuumed and all trash cans are emptied. In the bathrooms toilet paper gets stocked and the toilets and sinks are washed. After every dinner all surfaces are washed and all dishes are cleared and taken to the kitchen. In the kitchen all the cups, plates, and silverware are washed and prepared for the next dinner. We also have members responsible for an area of the household every week. At the beginning of the week a list is posted at the front entrance of the house and sent out to the members over our e-mail list serve. During the week a member is responsible for maintaining the cleanliness of their designated area. If they do we resort to punishment according to the ByLaws. Every member knows that cleanliness and sanitation in and around the house is a top priority. We also have a hired cleaning service to maintain the bathrooms and other areas throughout the week.

## End of Year Report 2010

In the space below please provide your organization's annual facility improvement and maintenance plans. With this information please include the improvement costs. Please attach any pictures you may have of these improvements to the email when you submit this form.

Our alumni board has been planning future renovations for our household and hope to have the majority, if not all of, these renovations done by the year 2015. These renovations are planned for this upcoming summer and consist of improvements to our second and third floor bathrooms. Theoretically, they will be completed by the fall of 2010.

Recently, we have had different companies coming in to bid on the bathroom renovations and our alumni are now in the process of choosing the company and sub-contractors for the bathroom renovations. Future renovations include our library, great hall, deck, TV room, bar and game room, and dining room. These renovations are currently in the design stages and money for these renovations are currently being raised by our alumni. Our alumni estimate that all of these renovations will cost in excess of 3 million dollars. A renovation proposal/architectural draft has been supplied to the OFSA with graphics and logistics included.

In the last few months the alumni has provided us with additional furniture for common rooms (couches), bronze lions for the front of our house (which are our national icons), some individual room improvements such as carpet, ceiling tiles, windows, and shelving, plaques honoring alumni members, aesthetic improvements after the summer vandalism incident, new security equipment to deter trespassing and burglary and ensure safety as well as accountability, funds for a new member project, as well as funds for deck improvement. This fall they are potentially going to purchase new personal furniture for several rooms, including the library and EA suite. We are also looking forward to this.

<b>Organization Name</b>	<u>Sigma Alpha Epsilon</u>	<b>LocalChapter</b>	<u>NY Alpha Chapter</u>
<b>Person Filing</b>	<u>Peter Young</u>	<b>Title</b>	<u>President</u>
<b>Email</b>	<u>pd7@cornell.edu</u>	<b>Phone</b>	<u>315-778-2018</u>

### **X. Life-Long Relationships and Affinity:**

*Chapter undergraduates and alumni recognize the importance and value of building and sustaining the life-long, personal and organizational benefits founded in fraternal membership.*

1. Describe the level of involvement your organization's alumni/advisory group has with the chapter and how this has enriched the membership's fraternal experience.

Sigma Alpha Epsilon has a truly devoted and charismatic Alumni Board. They eat, sleep and breathe NY Alpha. On a day to day basis several alumni board members interact with the current President and Vice President and communicates about budgeting, philanthropic and charity events, proposals and all of the issues that come up throughout the year.

The high level of involvement enhances the membership's fraternal experience more than one can imagine. Each year the alumni fund several brothers to attend our National Leadership School. They furnish our house at times and donate money when the wear and tear of time takes its toll on our old chapter. The

## End of Year Report 2010

alumni are currently installing a security system for our protection and to deter theft from the house. Just last week they donated aluminum lions (our fraternity's icon) for the front of our house. They fund our involvement with Creating Chapters of Excellence (\$5000) and support all of the programs which result from that such as drinking seminars or our annual faculty appreciation dinner. Our alumni was awarded best alumni in the nation over this past summer for their outstanding involvement. In addition the alumni help members network, obtain internships and jobs through networking, and provide resume feedback or reference letters upon request. For the most part the Eminent Correspondent, Alumni-Relations Chair, keep in close contact with the alumni about planning reunions, networking events, seminars, dinners & fund raising events, available scholarships such as the SAE Dyson scholarship, and ways to keep older alumni involved via Stewart Howe Alumni Services, thankathons and phonoathons. They are very supportive of everything we do.

Recently our alumni have begun raising hundreds of thousands of dollars to reach their goal of nearly \$4 million in order to renovate the chapter in 2015. The designs and planning are currently underway. We are looking forward to the beginning stages this summer.

2. Briefly describe your organization's alumni outreach efforts and the goals your organization had for these efforts.

Communication between alumni and active members of Sigma Alpha Epsilon is relatively easy and frequent. Basically the alumni board and the current officers communicate on a day to day basis via e-mail, telephone conferences, or simple letters in the mail. We invite recent alums back for events throughout the year such as Homecoming, Reunion, formals, leadership schools & educational seminars, ritual ceremonies, and our state of the chapter addresses each semester.

For older alumni we participate in thankathons and phonoathons to catch up with older alumni who may not have heard from the chapter in quite some time. Sigma Alpha Epsilon utilizes the Stewart Howe Alumni service to aid in communication as well. We also update our NY Alpha website frequently and send our several newsletters to alumni to keep them up to date with what the brothers are involved with in and around campus.

Ron Demer, our Chapter Adviser is always around is we need anything and he will advocate to any alumni or help coordinate any event involving the alumni because if there is one thing he is great at it is networking. We have a great relationship with them and as long as we respect tradition, the house, and our core values they will support all of our endeavors. We have a database with everyone's information as well. Also, the alumni contact us about any donations or renovation plans seeking our input on what we would like to see different in the house. They strive to make our lives more comfortable and fun because they were once in our shoes and at times find themselves living vicariously through us. We are proud to be part of their legacy and really appreciate their support and constant interaction.

3. Please describe the events that the organization has either hosted or co-sponsored with your alumni and how these events impacted your organization.

As evident above, the current members of Sigma Alpha Epsilon host many small events for the alumni

## End of Year Report 2010

throughout the academic year but there are two major events that we host which impact our fraternity very much so. For example, SAE hosts homecoming every year for the alumni to return to Cornell and engage the active brothers as well as reminisce with old companions. We host a tailgate where dozens of alumni come and socialize after the football game, followed by a formal dinner where mostly recent alums show up to interact with the actives, and then a Sunday brunch. This event, earlier in the year, opens up many doors of communication and networking. Familiarization early on allows for a trust and bond to form between the actives and alumni and allows for a smooth transition into the academic year.

In addition, SAE also hosts our annual summer reunion shortly after graduation. SAE actives co-hosts alumni every year at our chapter house. Classes get to meet up and engage on another as well as network with the recent grads and/or younger active members. This is a major time of the year when alumni are able to return to the house and see it in all its beauty. Usually our biggest financial contributors find themselves taking time from their careers or retirement during the summer in Ithaca and decide that it is time for them to give back to the brotherhood. It's not only an alternative way for alumni to meet actives but it is a chance to see their pledge brothers who they often built an incredible bond with years before our time.

4. Please describe two best practices your organization has engaged in that have promoted life-long relationships and affinity among your members collegiate and/or alumni. At least one of these practices should be unrelated to a University event such as Reunion or Homecoming.

Two best practices that Sigma Alpha Epsilon engages in is our ability to keep in contact with even the oldest of alumni through the Stewart Howe alumni service and our NYC Alumni Social Event. Hundreds of alumni's contact information can be obtained through the click of a mouse. The phonathon and thankathon, newsletters, website, holiday greeting cards, and invitations to events keep alumni up to date with the chapter, its goals and conditions, and what its current, active members are participating in. Its a chance to network, to chat, to learn from their wisdom, and to recognize their support. By communicating life-long bonds can form and networking can take you a long way. In return we continue this cycle so that one day we may maintain our relationships with each other as well as the current active members so that we too can ensure their success and happiness.

Our NYC Social Networking Event, usually is held annually in NYC. Although this is not endorsed directly by Cornell University per se or held at our chapter house it is just as important for networking, spreading awareness, and gaining support as anything else. There are virtually hundreds of NY Alpha alumni living and working in NYC and by travelling there for social engagement active members are able to interact with alumni face to face that might otherwise never be able to get up to Ithaca for Homecoming or Reunion. All the benefits are the same but now we are making it that much easier for the alumni to be involved in our lives and in the active brotherhood. We certainly appreciate the NYC alumni network which co-sponsors this event every year.

Items from OFSA

---

**REQUIREMENTS TURNED INTO OFSA**

ALUMNI ADVISORS A: <FILE MISSING>

<File Missing>

ALUMNI ADVISORS B: <FILE MISSING>

<File Missing>